## JOB AID for E-Verify Users Archived Content



The information on this page is out of date. However, some of the content may still be useful, so we have archived the page.

## Complete Review Case – Are you Sure? Alert

If the information you entered does not immediately match SSA and/or DHS records, the *Review Case – Are You Sure?* screen appears. If you see this screen:



Review the information displayed on the screen to ensure it matches the information the employee entered in Section 1 of Form I-9.

This alert displays the specific field or fields that do not immediately match SSA and/or DHS records.

NOTE: If you need more time to verify the information is correct, you may click Save & Exit to exit this case. You can locate the case later under View/Search Cases.

See the *View/Search Cases Job Aid* for instructions on how to view and search cases in E-Verify.



Select the appropriate option, indicating whether the information displayed matches the Form I-9.

If you do not select an option, a red error message will appear indicating you must select an option before you can continue.

If the information displayed does not match Form I-9, update the text fields accordingly.

Click Continue to Case Results.

Note: If the case proceeds to a Tentative Nonconfirmation (TNC), it's okay! E-Verify just needs more information from you and the employee before confirming employment authorization.

See the **Process a TNC and Refer Case Job Aid** for instructions on how to proceed if the system returns a Tentative Nonconfirmation result.





